

# Public Document Pack



**North East  
Derbyshire**  
District Council

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Date: Friday, 16 April 2021

To: **Members of the Growth Scrutiny Committee**

Please attend a meeting of the Growth Scrutiny Committee to be held on **Monday, 26 April 2021 at 10.00 am**. The meeting will be held through virtual meeting software. Access credentials to the meeting will be sent to you under separate cover.

The public parts of the meeting will be streamed from the Council's website on its 'You Tube' channel.

### Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of "hybrid" meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual. I would encourage you all to attend virtually. Accordingly if you attend in person you will be deemed to have accepted the following disclaimer as applying.

### Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- RA – Return to Work Mill Lane Covid 19 V13
- Mill Lane Coronavirus Control Measures V8

Both documents have been emailed to Members and are available on the Modern.Gov App library.

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Yours sincerely



**Joint Head of Corporate Governance and Monitoring Officer**

## Members of the Committee

<u>Conservative Group</u>	<u>Labour Group</u>	<u>Independent Group</u>
Councillor Michelle Emmens Councillor Anthony Hutchinson Councillor Michael Roe Councillor Diana Ruff Councillor Nick Whitehead	Councillor Nigel Barker Councillor Suzy Cornwell Councillor Lee Hartshorne	Councillor John Funnell

For further information about this meeting please contact: Damon Stanton 01246 217011

## A G E N D A

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

**3 Minutes of Last Meeting (Pages 4 - 6)**

To approve as a correct record and the Chair to sign the Minutes of the Growth Scrutiny Committee held on 22 February 2021.

**4 One Public Estate**

To receive a presentation on progress of One Public Estate from the Head of Economic Growth, Regeneration & Housing Delivery.

**5 Draft Scrutiny Review (Pages 7 - 15)**

To finalise the Draft Scrutiny Review Report.

**6 Monitoring of O&S Recommendations (Pages 16 - 22)**

To monitor the implementation of previous Committee and review recommendations.

**7 Forward Plan of Executive Decisions**

To consider the Forward Plan of Executive Decisions. Please note, the most up-to-date Forward Plan of Executive Decisions can be accessed via the following link:-

<https://democracy.norfolk.gov.uk/mgListPlans.aspx?RPId=1137&RD=0&bcr=1>

**8 Work Programme** (Pages 23 - 27)

To consider whether the Committee's Work Programme has been completed at year end.

**9 Additional Urgent Items**

To consider any other matter which the Chair of the Committee is of the opinion should be considered as a matter of urgency.

**10 Date of Next Meeting**

The next meeting of the Growth Scrutiny Committee will be held on Monday, 28 June 2021 at 1.00 pm.



North East  
Derbyshire  
District Council

***We speak  
your language***

**Polish**

***Mówimy Twoim językiem***

**French**

***Nous parlons votre langue***

**Spanish**

***Hablamos su  
idioma***

**Slovak**

***Rozprávame Vaším  
jazykom***

**Chinese**

**我们会说你的语言**

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217753**

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## GROWTH SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON MONDAY, 22 FEBRUARY 2021

#### **Present:**

Councillor Anthony Hutchinson (Chair)

Councillor Nigel Barker  
Councillor John Funnell  
Councillor Diana Ruff

Councillor Suzy Cornwell  
Councillor Lee Hartshorne  
Councillor Nick Whitehead

#### **Also Present:**

S Lee	Strategic Partnership Co-ordinator
D Stanton	Governance Officer
S Veerman	Overview and Scrutiny Manager
A Bond	Governance Officer

#### **GSC/50 Apologies for Absence** **/20-21**

An apology for absence had been received from Councillor M Roe.

#### **GSC/51 Declarations of Interest** **/20-21**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no interests declared at this meeting.

#### **GSC/52 Minutes of Last Meeting** **/20-21**

RESOLVED – That the Minutes of the Growth Scrutiny Committee held on 18 January 2021 be approved as a correct record and signed by the Chair.

#### **GSC/53 Scrutiny Review** **/20-21**

The Overview and Scrutiny Manager reminded Members that this involved triangulating all the evidence the Committee had heard in connection with the Committee's Scrutiny Review into Tourism – Business and Non-Business.

Members noted that there were a number of documents attached in the agenda pack to remind the Committee what they had heard, including the minutes of each of those meetings. The Committee was asked to provide their thoughts and conclusions based on the evidence, and a report would be presented to Cabinet with the Committee's recommendations.

Members discussed the various aspects of the Scrutiny Review and considered what was working well and any potential areas for improvement.. There was a consensus that the Portfolio Holder for Economic Growth and Officers had

worked hard to produce the NED Visitor Economy Strategy, and that it was a good document. The Committee also welcomed the appointment of a dedicated Tourism Officer.

The Committee considered a number of questions that they wished to see answered arising from the review they had undertaken.

- Had the District's weaknesses been mitigated?
- Was the Authority doing the right thing for business?
- Was the Council's engagement with stakeholders effective?
- Was the Council using the right performance indicators?
- How was the Council going to improve the District's connectivity?
- How was the Authority going to deliver the Strategy?

The Committee discussed the evidence they had heard, including the Visitor Economy Strategy and made a number of comments and suggestions for the officers to reflect on both with regards to the Strategy and the Scrutiny Review report that would be submitted to Cabinet. This also included a discussion on effective monitoring of the delivery of the Strategy and the Scrutiny Review recommendations if accepted.

Members discussed working in partnership with surrounding local authorities and parish councils to improve connectivity and support for attractions that cut across the region. The Committee also considered the potential for the holding of annual or regular events that could attract visitors. It was suggested that Parish Councils could take a lead in their areas which some support provided by the District Council. A discussion was also held on the area's features and attractions and it was highlighted that the Council needed to create a clear identity and brand for the District.

The Committee discussed the importance of routes like the five pits trail, and that they would like to see more of it mentioned in the Strategy. Members agreed that maintenance of the route was crucial to ensure it remained a popular attraction, and as such would like to see it regularly patrolled by rangers. There was a consensus that this could prevent fly-tipping as well as keep it clean and tidy.

**GSC/54**    **Exclusion of the Public**  
**/20-21**

RESOLVED – That the public be excluded from the meeting during the discussion of the following item of business to avoid the disclosure to them of exempt information as defined in Paragraph 3, Part 1 of Schedule 12A to the Local Government Act 1972 (as amended by the Local Government (Access to Information) (Variation) Order 2006). [The category of exempt information is stated after each item].

**GSC/55**    **Partnership Activities in Support of Growth**  
**/20-21**

The Strategic Partnership Co-ordinator was present at the meeting to inform the Committee of the contribution made by the NEDDC Partnership Strategy Team in support of Growth.

The Committee heard about a number of programmes and initiatives including the 2014-2020 BNED LEADER programme, Covid-19 Business Grants, NED Business Growth Fund, and indirect growth activity. The team had been playing a significant role in the administration of the Government's discretionary COVID 19 business support grants during the past year. The Strategic Partnership Co-ordinator explained how the process worked, the benefits it could provide, and some of the challenges involved with its roll out. He also answered a number of questions from members on the various initiatives within the report.

RESOLVED – That the update be noted.

(Paragraph 3)

**GSC/56** **Forward Plan of Executive Decisions**  
**/20-21**

AGREED – That the Forward Plan of Executive Decisions be noted.

**GSC/57** **Work Programme**  
**/20-21**

AGREED – That the Work Plan be noted.

**GSC/58** **Additional Urgent Items**  
**/20-21**

There were no additional urgent items discussed at this meeting of the Growth scrutiny Committee.

**GSC/59** **Date of Next Meeting**  
**/20-21**

The next meeting of the Growth Scrutiny Committee would take place on Monday, 26 April 2021 at 1.00 pm.

**NORTH EAST DERBYSHIRE  
DISTRICT COUNCIL**

**OVERVIEW AND SCRUTINY**

**TOURISM**

**BUSINESS AND NON BUSINESS**

**APRIL 2021**

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## Chair's Foreword

I am delighted to present this report describing the work of The Growth Scrutiny Committee. It includes a wide range of information about the work elected Members have undertaken over the past year.

Scrutiny continues to play a vital role by holding decision makers to account; developing and reviewing policy; as well as considering how the Council is delivering on its commitments to the residents of North East Derbyshire.

Over the past year The Growth Scrutiny Committee have welcomed the opportunity to work closely with the Cabinet and Senior Officers as they lead the Council. The Committee has sought to concentrate on scrutinising tourism in the district both in business and non business to provide constructive input in finding ways to improve clarity, growth, monitoring, development of existing policies and support to the Council to produce positive outcomes for residents.

I would like to thank my Vice Chair Michelle Emmens and the committee members as they brought energy and enthusiasm to their involvement. They have provided constructive challenges and recommendations for the Cabinet, Executive Directors and Partners.

I would like to make a special mention of Sue Veerman, Overview and Scrutiny Manager who throughout the year has been there for me as Chair and the Committee when we needed support and sometimes inspiration.

I wish success to the Growth Scrutiny Committee for the next year to help ensure continued improved outcomes for residents and businesses within North East Derbyshire.

Cllr Anthony Hutchinson  
Chair of the Growth Scrutiny Committee

## **Review Panel**

The review panel comprised the following members:

Councillor A Hutchinson - (Conservative) – Review Panel Chair

Councillor N Barker - (Labour)  
Councillor S Cornwell - (Labour)  
Councillor M Emmens - (Conservative)  
Councillor J Funnell - (Independent)  
Councillor L Hartshorne - (Labour)  
Councillor M Roe - (Conservative)  
Councillor D Ruff - (Conservative)  
Councillor N Whitehead - (Conservative)

## **1. Recommendations**

That:

- 1.1 The Council develop a clear brand for Tourism within the District and identifies its key Tourism assets.
- 1.2 The Council consider how it can improve connectivity within the District to help the growth of tourism.
- 1.3 The Council considers how it can expand its offer to local businesses supporting Tourism.
- 1.4 The Council develop a plan for promoting the attractions within the District effectively including working in partnership with Parishes and other neighbouring partners.
- 1.5 The Council produce a set of Performance Indicators that measure the impact of Tourism within the District

## **2. Introduction**

- 2.1 At its meeting on 8<sup>th</sup> June, 2020 the Growth Scrutiny Committee agreed to undertake a review of Tourism – Business and Non Business.
- 2.2 The review panel thought it timely to review this area because of the significant potential benefits it could provide economically to the District

## **3. Scope of Review**

- 3.1 The review aimed to:
  - To review what the Councils overarching strategy for Tourism and Growth is and whether it is being achieved
  - To understand the economic benefits which will accrue from growth relating to the Tourism Strategy
  - To understand the Districts existing delivery arrangements for Tourism
  - To consider whether the Council is getting value for money from current arrangements
  - To understand the role of the District Council and its partners in promoting Tourism in the District
  - To understand how we can effectively support business in this area

- To identify how do we increase jobs and spending linked to Tourism
- To identify how are we measuring the contribution to the Council's Growth agenda.

#### **4. Method of Review**

4.1 The review panel met on six occasions to consider the scope of the review, key issues they wanted to discuss and key people they wished to interview.

4.2 Evidence was gathered in a variety of ways including written sources and interviews with a range of stakeholders.

#### **5. Evidence and Research**

5.1 A number documents and evidence were provided to the review panel for consideration. Details are provided below:

- Scene Setting Presentation by the Director of Growth and Economic Development on 6<sup>th</sup> July, 2020
- Economy Visitor Strategy
- Previous Tourism and Growth Scrutiny Review action plan
- Presentation on the new Growth Strategy

#### **6. Key Findings**

##### **6.1 Strengths/Observations**

6.1.1 The Director of Growth and Economic Development discussed the new draft Visitor Economy Strategy with the review panel. The consensus of the panel was that the strategy was a good well set out document and recognised the hard work both the Portfolio holder and the officers had undertaken to produce the strategy. The Portfolio holder for Economic Growth provided evidence to the Committee of the Council's vision for Tourism in North East Derbyshire. It identified how the Council was aiming to encourage strong and sustainable growth within the Visitor Economy for the District. The District was geographically well placed and attracted approximately three million visitors in 2017. It also generated 1,949 full time equivalent jobs accounting for the sector being worth £147 million in that year. The Committee were advised that the Council was engaging in closer partnership work to grow the District's tourism and visitor economy, such as partnerships with Marketing Peak District, Derbyshire Tourist Board, Derbyshire County Council and D2N2. The strategy included a number of priorities such as creating a year round visitor economy in the District, developing the visitor offer, developing and promoting the cultural and natural heritage of the area and improving the skills of local businesses.

- 6.1.2 The Committee were also advised that the Council was appointing a dedicated officer for tourism. This had been raised at a previous Scrutiny review of Tourism and Growth and was supported by the current review panel as a positive move. It was hoped this dedicated resource would help the Council to focus on driving tourism growth within the District.
- 6.1.3 The Review Panel had considered the potential of the District as a Tourism area. It was recognised that the District did not have major landmarks within its boundaries such as historic houses like Chatsworth or Hardwick Hall. It was however, well positioned in that many of these attractions were nearby including the Peak District. There was also significant numbers of potential day visitors within easy reach of the District including Sheffield and Manchester. It also had potential in its own right in that it was an attractive rural area with a number of interesting villages and towns, some of which held events such as annual well dressings that proved popular for visitors. Chesterfield canal runs through part of the District and it also has walking and cycling routes through its area and a number of public open spaces and country parks. A number of walking festivals are usually held with yearly within the area.

The Review Panel also considered the newly emerging Growth Strategy that would be submitted to Cabinet in April 2021. Both the visitor economy and business engagement and support were priority areas within the Strategy. Additionally the Council's emerging Local Plan 2012-35 identifies how the planning system could help the sector to grow and provide a benefit to the local economy whilst respecting the rural and tranquil nature of the District. Benefits suggested included increase expenditure, significant employment opportunities if the development of the visitor economy was successful.

## **6.2 Areas for Improvement/Observations**

- 6.2.1 During the review the panel had concluded that one challenge was to establish a clear identify and brand for the visitor economy in the area. There was a consensus that North East Derbyshire should be considered an attraction in its own right but faced challenges in regards to creating a uniqueness for the District. Additionally the potential difficulty in attracting visitors to the area whilst caution remains over the Pandemic was considered.
- 6.2.2 The panel heard evidence of a study in Bolsover which had identified that their area should be based around what it offered, such as cycling routes and networks and not solely about geographic location, such as being located near to the Peak District. The Panel felt this was a useful insight that was relevant to North East Derbyshire. They felt that we needed to undertake further work to develop our brand and create a strong identify that supports Tourism within the District.
- 6.2.3 The review panel heard a number of comments made regarding gaps that existed in connectivity within the District. This included a lack of public transport across the area that may make it difficult for visitors to access different locations within the District easily there was also a need to join up of various walking and cycling trails within the District and beyond. Following this discussion the lack of connectivity was identified as an area that needed to be improved. The Committee also highlighted the

importance of ensuring that key attractions such as cycle routes remained funded, well maintained and accessible. Members concluded that connectivity was vital for a vibrant and sustainable visitor economy. It was recognised that this was a complex area to progress and would need partnership working to maximise its effectiveness. It was suggested connectivity could be improved by working with other Councils including Parishes and Derbyshire County Council if possible. It was felt that there was a need to have proactive conversations with partners if we were to move this issue forward.

- 6.2.4 One interesting interview session was with the Bolsover Countryside Partnership Manager. The Panel heard that the officer worked on a variety of projects involving sustainable tourism in the Bolsover area, with a view to support and enhance the environment, resident's health and wellbeing, the local economy and carbon reduction and sustainable travel. Projects included the 'visit, sleep, cycle repeat initiative'. Funding had been secured to invest in the initiative area which included parts of North East Derbyshire, Bolsover, Chesterfield, Mansfield, Worksop and South Yorkshire. The officer stated that it was important to promote our trails and cycling routes and connect with other trails but also understand they needed to be supported.

The Panel heard evidence that the District lacked infrastructure in country parks and around cycle routes. Two examples provided by members of the panel were small vans serving coffee and food within a country park, which was providing a service that was thriving and encouraging people to be in the park. It was suggested that it would be beneficial to consider how we can support local business provide some of these facilities. An example was also given of the five pits trail where wardens need to be maintained to stop issues like fly tipping which detracted from the attractiveness of the area

In addition the Visitor Economy Strategy also identified that more support to businesses was needed. It stated that the Council and its partners need to work with the businesses to help them growth, providing guidance and support and access to finance. The review panel supported this aim

- 6.2.5 One of the weaknesses identified in the Visitor Economy strategy was that the Council was not promoting the businesses and attractions the District had. Members agreed with this conclusion. The Panel had considered the District's attractions as part of its evidence gathering. This was an area that the Council could improve by identifying the effective ways to advertise what the District had to offer. The Council had its own website which could be developed further to ensure it made the relevant links to the attractions and facilities that North East Derbyshire had to offer. As well as attracting visitors to the area, who might also stay within the Districts accommodation provision, there was also day visitors and local tourism. Co-ordination of events with the parishes of the District could also be highlighted.

6.2.6 The Committee had heard from the Joint Housing Strategy and Growth Manager that during the first lockdown as a result of the Pandemic the Council had launched a Tourism Business Engagement Project. The feedback from the Tourism Business Engagement Project would be used to further shape the Strategy so that businesses were confident that the Plan could assist them. Members were advised that key performance indicators would be included with the Visitor Economy Strategy and would be used to measure the effectiveness of the tourism function at NEDDC. The Committee had discussed a number of KPI's which could be used to determine the success of the plan including overnight visits, events and attractions. The Review Panel felt it was key that a set of meaningful performance indicators were identified.

## **7. Conclusions**

7.1 The review panel heard views from a range of stakeholders during the review process. The review identified a number of measures the Council was taking to support local businesses within the District and promote economic growth in support of tourism.

7.2 However, some areas for improvement which would enhance the current provision were identified around establishing a clear brand for the area, better promotion of the districts tourism attractions and improved connectivity.

### Stakeholders Engaged During the Review

- K Apps - Housing Strategy and Growth Manager
- G Callingham - Director of Growth and Economic Development
- A Heath - Derbyshire County Council
- C Renwick - Portfolio Holder for Economic Growth

**Monitoring of Scrutiny Recommendations - 2020/21**

<b><u>COMMITTEE MAKING RECOMMENDATION</u></b>	<b><u>RECOMMENDATION</u></b>	<b><u>DATE OF COMMITTEE</u></b>	<b><u>TO BE ACTIONED BY</u></b>	<b><u>OUTCOMES OF RECOMMENDATION</u></b>
<b>Audit and Corporate Governance</b>	CANCELLED	3 <sup>rd</sup> June, 2020		
<b>Growth</b>	NONE	8 <sup>th</sup> June, 2020		
<b>Communities</b>	NONE	19 <sup>TH</sup> June, 2020		
<b>Organisation</b>	NONE	23 <sup>rd</sup> June, 2020		
<b>Growth</b>	NONE	6 <sup>th</sup> July, 2020		
<b>Audit and Corporate Governance</b>	CANCELLED	20 <sup>th</sup> July, 2020		
<b>Organisation</b>	That subject to final approval from the Committee, the 2019/20 Scrutiny Review Report on Health and Wellbeing be submitted to Cabinet	4 <sup>th</sup> August, 2020	Overview and Scrutiny Manager	Submitted to Cabinet 8 <sup>th</sup> October, 2021 COMPLETE
<b>Communities</b>	That the 2020/21 Communities Scrutiny Review focus on Obesity in primary school children	7 <sup>th</sup> August, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Communities</b>	That the Homelessness action plan be signed off	7 <sup>th</sup> August, 2020	Overview and Scrutiny Manager	COMPLETE



<b>Communities</b>	Residential Parking Review report be finalised and submitted to Cabinet for consideration	7 <sup>th</sup> August, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Growth</b>	That the action plan on Tourism be signed off as complete	7 <sup>th</sup> September, 2020	Overview and Scrutiny Manager	Review closed COMPLETE
<b>Growth</b>	That the project plan and timetable for the review of Tourism – Business and Non Business be approved	7 <sup>th</sup> September, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Organisation</b>	That the HWB during the Pandemic review project plan and timetable be approved	29 <sup>th</sup> September, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Audit and Corporate Governance</b>	The Audit Completion Report be noted.  The Committee approves the Letter of Representation contained within the Audit Completion Report and authorised the Chief Financial Officer to sign the letter on behalf of the Council.  That benchmarking information on financial pressures be included in the work plan for the Committee.	30 <sup>th</sup> September, 2020	Head of Finance and Resources and S151 Officer	COMPLETE
<b>Audit and Corporate Governance</b>	The audited Statement of Accounts in respect of 2019/20 be approved.  Delegated power be granted to the Chief Financial Officer, in consultation with the Chair or Vice-Chair of the Audit and Corporate Governance Scrutiny	30 <sup>th</sup> September, 2020	Head of Finance and Resources and S151 Officer	COMPLETE

	<p>Committee, to agree any changes which may be necessary in order to ensure the finalisation of the external audit currently being concluded by the Council's external auditors KPMG to ensure completion of the Statement of Accounts by the revised statutory deadline of 30 November 2020.</p> <p>The outcome of the assessment of the Council's 'going concern' status for the purpose of preparing the Statement of Accounts for 2019/20 be noted.</p> <p>The Committee receive an update on the Council's Covid-19 recovery plans and strategic risks at the next meeting.</p>			
<b>Audit and Corporate Governance</b>	<p><u>The role of the Committee and timely reporting</u></p> <p>The Committee agree to realign the Work Plan and future meeting dates to meet the objectives detailed within the report.</p> <p>A revised Work Plan be presented to the next meeting of the Committee.</p>	30 <sup>th</sup> September, 2020	Head of Finance and Resources and S151 Officer	COMPLETE
<b>Audit and Corporate Governance</b>	<p>The draft Annual Governance Statement, as set out in Appendix 1, be noted prior to the final version being incorporated within the Council's Statement of Accounts.</p>	30 <sup>th</sup> September, 2020		

	<p>The Local Code of Corporate Governance, as set out in Appendix 2, be approved.</p> <p>Having reviewed the effectiveness of the Governance Framework the Council's governance and internal control arrangements be deemed fit for purpose and the Chair of the Committee be authorised to sign the memorandum, as set out in Appendix 4.</p>			
<b>Audit and Corporate Governance</b>	<p>The outcome of the review of the Internal Audit Charter be noted. The Internal Audit Charter be agreed.</p> <p>The Internal Audit Charter be reviewed in a years' time or sooner in the event of any significant changes being made to the Public Sector Internal Audit Standards.</p>	30 <sup>th</sup> September, 2020	<p>Head of Finance and Resources and S151 Officer</p> <p>Internal Audit Consortium Manager</p>	COMPLETE
<b>Audit and Corporate Governance</b>	<p>Proceeding with the procurement of an external provider to undertake an external assessment of the Internal Audit Consortium and Derbyshire Dales District Council, be authorised.</p> <p>The Internal Audit Consortium Manager and the Section 151 Officer be given delegated authority to agree the specification of the assessment, to assess quotations received based on cost and quality and to appoint an</p>	30 <sup>th</sup> September, 2020	<p>Head of Finance and Resources and S151 Officer</p> <p>Internal Audit Consortium Manager</p>	COMPLETE

	external provided to undertake the assessment.			
<b>Audit and Corporate Governance</b>	The report be noted.  The impact of the Coronavirus on the ability to complete the current audit plan and the potential for future changes to the plan be noted.	30 <sup>th</sup> September, 2020	Head of Finance and Resources and S151 Officer	COMPLETE
<b>Communities</b>	That the action plan on Domestic Abuse be signed off as complete, subject to no further changes being made to the Domestic Abuse Policy and domestic Abuse Toolkit	9 <sup>th</sup> October, 2020	Overview and Scrutiny Manager	Action plan closed COMPLETE
<b>Communities</b>	That the Obesity in younger residents review timetable and project plan be approved	9 <sup>th</sup> October, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Communities</b>	That the Committee support the Draft Policy on CCTV in taxis subject to the Committees additional comments	9 <sup>th</sup> October, 2020	Overview and Scrutiny Manager	COMPLETE
<b>Organisation</b>	NONE	3 <sup>rd</sup> November, 2020		
<b>Growth</b>	NONE	9 <sup>th</sup> November, 2020		
<b>Communities</b>	NONE	27 <sup>th</sup> November, 2020		

<b>Audit and Corporate Governance</b>	That the report be noted;  The impact of the coronavirus on the ability to complete the current audit plan and the potential for future changes to the plan is noted.	2 <sup>nd</sup> December, 2020	Head of Finance and Resources and S151 Officer	COMPLETE
<b>Audit and Corporate Governance</b>	the report be noted;  that a further update be brought in 6 months' time; and a report on business continuity arrangements and recovery arrangements as a result of the pandemic be brought back to the next meeting of the Audit & Corporate Governance Scrutiny Committee.	2 <sup>nd</sup> December, 2020	Head of Finance and Resources and S151 Officer  Internal Audit Consortium Manager	COMPLETE
<b>Communities</b>	NONE	14th January, 2021		
<b>Growth</b>	NONE	18 <sup>th</sup> January, 2021		
<b>Audit and Corporate Governance</b>	That the Anti-Money Laundering Policy be recommended to Cabinet for approval.	20 <sup>th</sup> January, 2021	Head of Finance and Resources	COMPLETE
<b>Audit and Corporate Governance</b>	That the report be noted.  The report recommendations be amended prior to submission to Council with the Committee's comments.	20 <sup>th</sup> January, 2021	Head of Finance and Resources	COMPLETE

<b>Organisation</b>	NONE	2 <sup>nd</sup> February, 2021		
<b>Audit and Corporate Governance</b>	The report be noted.  The Committee receive further information, including action planning, with regard to overpaid housing benefit	10 <sup>th</sup> February, 2021	Head of Finance and Resources and S151 Officer	<b>UNCOMPLETE – due to be submitted to next meeting</b>  Scheduled for submission to July 2021 Committee meeting
<b>Audit and Corporate Governance</b>	That the Committee approves the accounting policies.	10 <sup>th</sup> February, 2021	Head of Finance and Resources and S151 Officer	COMPLETE
<b>Growth</b>	NONE	22 <sup>nd</sup> February, 2021		
<b>Organisation</b>	NONE	2 <sup>nd</sup> March, 2021		
<b>Communities</b>	NONE	5 <sup>th</sup> March, 2021		
<b>Growth</b>		26 <sup>th</sup> April, 2021		
<b>Audit and Corporate Governance</b>		28 <sup>th</sup> April, 2021		
<b>Organisation</b>		11 <sup>th</sup> May, 2021		
<b>Communities</b>		14 <sup>th</sup> May, 2021		

## GROWTH SCRUTINY WORK PROGRAMME 2020/21

MONDAY AT 1:00 PM

Chair Councillor A Hutchinson

Vice Chair Councillor M Emmens

MEETING DATE	AGENDA ITEM	SCRUTINY ACTIVITY	WHAT IT WILL COVER	UPDATE/COMMENTS
8 <sup>th</sup> June, 2020	Remit of the Committee		<ul style="list-style-type: none"> <li>• Briefing on Scrutiny:                             <ul style="list-style-type: none"> <li>- Scene setting</li> <li>- The terms of reference for the Committee</li> <li>- How the Committee operates, ways of working – Discussion</li> </ul> </li> </ul>	Committee Members / Sue Veerman -Overview and Scrutiny Manager
	Draft Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider items for the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To consider suggestions for review and select a topic for the Scrutiny Review</li> <li>• Consider what we want to look at</li> <li>• Consider stakeholders who we want to see</li> </ul>	Committee Members  Items received from officers
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager

Agenda Item 8

<b>6<sup>th</sup> July, 2020 At 10.00 am</b>	Growth Strategy	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on progress</li> </ul>	Gill Callingham – Director
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Scoping of Review including scene setting</li> </ul>	Gill Callingham - Director Karl Apps
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>7th September, 2020</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Documents: <ul style="list-style-type: none"> <li>➤ Previous Scrutiny Review action plan – Tourism</li> <li>➤ Tourism Strategy</li> </ul> </li> <li>Approval of project plan</li> <li>Approval of timetable</li> <li>Drafting of Questions</li> </ul>	Gill Callingham - Director Karl Apps – Housing and Growth Manager



	Growth Summary 2019/20	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the End of year update</li> </ul>	Performance Officer – Amar Bashir
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>9<sup>th</sup> November, 2020</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Discussion on next steps and any further interviews</li> </ul> <p>Interviews</p> <ul style="list-style-type: none"> <li>1:30 pm Andy Heath (DCC)</li> <li>2:00 pm Calagran Four Paws</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager

<b>18<sup>th</sup> January, 2021</b>	Growth Strategy	Monitor and challenge	<ul style="list-style-type: none"> <li>To further discuss the new Growth Strategy</li> </ul>	Portfolio Holder Director of Economic Growth and Development
	Tourism Strategy	Monitor and challenge	<ul style="list-style-type: none"> <li>To further discuss the new Tourism Strategy</li> </ul>	Portfolio Holder
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
<b>22nd February 2021</b>	Partnership Activities in Support of Growth	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider an update on the work of the Partnership Team</li> </ul>	Steve Lee- Strategic Partnership Co-Ordinator
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of Evidence</li> </ul>	Committee
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager

26 <sup>th</sup> April, 2021	One Public Estate	Monitor and challenge	<ul style="list-style-type: none"> <li>To receive a presentation on progress of One Public Estate</li> </ul>	Head of Economic Development and Housing
	Scrutiny Review Report	Review	<ul style="list-style-type: none"> <li>To finalise the Scrutiny Review Report</li> </ul>	Committee
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Sue Veerman - Overview and Scrutiny Manager